

33333

# Walteria PTA



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## *Home of the Walteria Wildcats*

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# PTA Parent Handbook 2009 – 2010

**Grades Preppy through 5th**  
24456 Madison Street  
Torrance, CA 90505  
(310) 972-6500 ext 4100  
(310) 972-6458 (fax)  
<http://www.walteriaelementary.org>

**Walteria Elementary School**

**PTA<sup>®</sup>**

*everychild.onevoice.<sup>®</sup>*

*Adopted by California State PTA  
Board of Managers, November 1974  
Revised July 1992*

Torrance Council PTA's, Inc  
Thirty-Third District PTA  
California State PTA

## **Walteria Elementary School PTA Meetings**

**PTA Meetings will be held at 6:30 pm in the Teachers' Lounge**

September 3

October 15: Meet the Board

November 5

December 3

January 14

February 4

March 11

April 15

May 13

June 10: Installation Dinner (6 pm)

**Open Association Meetings will be held at 6:00 pm in the Cafeteria**

October 1

December 10

February 25

### **Purpose of the PTA**

- \* To promote the welfare of children and youth in home, school, community and place of worship
- \* To raise the standards of home life
- \* To secure adequate laws for the care and protection of children and youth
- \* To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth
- \* To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education

### **Mission Statement of the California State PTA**

The mission of the California State PTA is to positively impact the lives of all children and families by representing our members and empowering and supporting them with skills in advocacy, leadership, and communication.

### **Disclaimer**

This directory has been compiled for the sole use and convenience of the Waleria Elementary School staff and parents. All names, addresses and phone numbers are for the PTA use only. Please guard against its unauthorized use by others.

California State PTA  
Jo Loss, President  
2327 L Street, Sacramento, CA 95816-5014  
Phone (916) 440-1985 Fax (916) 440-1986

National PTA  
Charles Saylor, President  
541 N. Fairbanks Court  
Suite 1300  
Chicago, IL 60611-3396  
Phone (312) 670-6782 Fax (312) 670-6782

Visit these websites for more information:

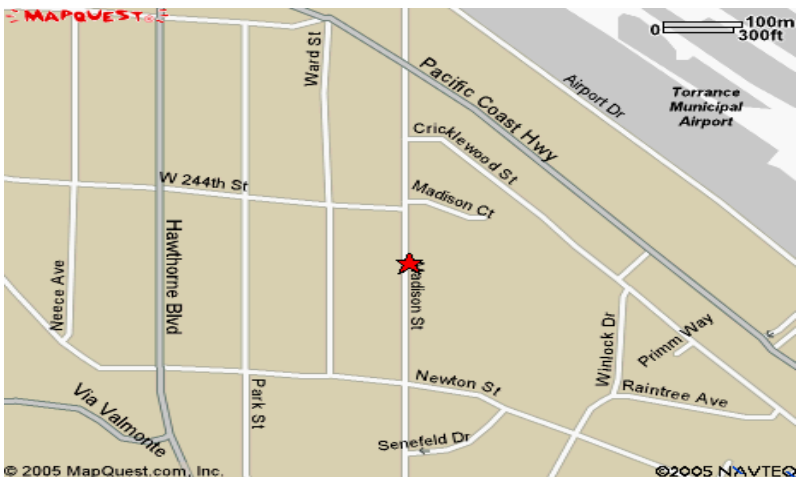
National PTA: <http://www.pta.org>

California State PTA: <http://www.capta.org>

Torrance Council of PTA's: <http://www.torrancecouncilofptas.org>

Thirty-Third District PTA: <http://www.33rdpta.org>

### **School Location**



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## PTA President's Message

Hello and Welcome to Waleria Elementary School.

The Waleria PTA has a wealth of wonderful enrichment programs, educational assemblies and activities planned for our students this year. Adventures in Art, Magic of Music, Assemblies, Field Trips, and our Annual Fall Carnival are just a few of the many programs, 100% PTA funded and 100% facilitated by parent volunteers.

The PTA as always will provide resources to keep all of our students safe. We check and maintain the Emergency Preparedness supplies for the school and classrooms. Safety Education and Health Awareness are provided through various programs such as Red Ribbon Week, our Annual Bike Rodeo and our Annual Fun Run Fundraiser. In our efforts to provide a safe environment for students to learn, the PTA will help facilitate the registration of all volunteers on campus and we will provide identification badges to all volunteers.

The Pawprints newsletter is a monthly publication that provides important information about events and programs at the school, as well as a calendar of upcoming activities. We encourage you to go to our website ([www.walteriaelementary.org](http://www.walteriaelementary.org)) and view your copy online. As Waleria prepares to go green and do our part to save the environment we will send weekly email reminders from our website reminding you to get your weekly packet conveniently online. Don't forget to sign up to "Go Green".

**How can we provide all of these programs and services?** We do it through the various fundraising programs during the school year. Our major fundraisers this year are a Magazine Drive, a Cookie Dough fundraiser and the Annual Fun Run in the spring. We also host family dinner nights as a way to get families together and raise necessary funds to keep all of these wonderful programs going. In addition, we have book fairs to promote reading and provide funds to maintain our library. Without these fundraisers and without parent volunteers, we would not be able to bring these wonderful programs to the students of Waleria.

There are many ways to become involved at Waleria. There is nothing more rewarding than volunteering. I encourage all of you to get involved with your child's education and be a part of **your PTA**. No one can do everything, but everyone can do something. Please feel free to contact me with any questions.

### **Amy Paris**

*PTA President, 2009-2010*

[ptapres@walteriaelementary.org](mailto:ptapres@walteriaelementary.org)



## **Principal's Message**

Welcome to Waleria Elementary School, *Home of the Waleria Wildcats!* The dedication our teachers, support staff, and families provide create an environment in which our students grow both academically and socially.

Our PTA Handbook is a resource that provides important information about event and activity dates, as well as names, phone numbers, and websites for Waleria Elementary School, our PTA, the Torrance Unified School District, and the City of Torrance.

I encourage you to join our PTA. Your support is greatly appreciated and provides a needed link between families and school, which we know benefits our students. You will be apprised of numerous PTA events and activities throughout the school year that gives you opportunities to participate in your child's/children's education. Volunteers are always welcome.

I am thrilled to be a part of Waleria Elementary School and know 2009-2010 will be another successful year for our students. Please feel free to contact me at [bwynhoff@tUSD.org](mailto:bwynhoff@tUSD.org) or 310-972-6500 x4180.

***Bobbie Wynhoff***  
***Principal***



## **PTA Executive Board**

### **President**

*ptapres@walteriaelementary.org*

Amy Paris  
310.539.5720

### **Executive Vice President**

*ptavp@walteriaelementary.org*

Tracey LoPiccolo  
310.483.6585

### **1st VP-Communications**

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Lisa Harrison  
310.378-2528

### **2nd VP- Ways & Means**

*waysnmeans@walteriaelementary.org*

Tiffany Mickley  
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### **Assistant to Ways & Means**

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### **3rd VP- Hospitality**

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Brandi Rawashdeh  
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### **4th VP- Programs**

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### **5th VP- Health & Welfare**

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Amber Boich  
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### **Assistant to Health & Welfare**

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### **6th VP- Special Events**

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Tracey LoPiccolo  
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### **Recording Secretary**

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Yvonne Beck  
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### **Treasurer**

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Pierre Klein  
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### **Financial Secretary**

*financialsec@walteriaelementary.org*

Maja Radmilovich  
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### **Auditor**

*auditor@walteriaelementary.org*

Billie Finn  
310.325.0580

### **Historian**

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Debi Cervantes  
310.534.1224

### **Parliamentarian**

*parliamentarian@walteriaelementary.org*

Rebecca Masi  
310.972.6500 ext. 4100

### **Legislative Chair**

*legislation@walteriaelementary.org*

Kristi Ikemori  
310.325,0445

### **Advisor**

*principal@walteriaelementary.org*

Bobbie Wynhoff – Principal  
310.972.6500 ext. 4100

## **PTA Chairpersons**

*(Volunteers are always needed to help in the following committees)*

### **Administrative**

Teacher Liaison Kelly Calhoun  
Scholarships Amy Paris

### **Communications**

Bulletin Board/Parent Directory Amy Medhat  
Go Green Chair Jill Mori  
Legislation Kristi Ikemori  
Newsletter Mary Scotti  
Membership Drive Judy Foster  
PTA/School Handbook Carol Fisher  
Yearbook Jules Hastings  
Website Jade Weddle

### **Ways & Means**

Fall Fundraisers Tiffany Mickley  
Fun Run Debra DeLuca  
T-shirts Debra DeLuca  
Wildcat Cart Debra DeLuca  
Family Portrait Night Tiffany Mickley  
Walteria Spirit Wear Debra DeLuca

### **Hospitality**

Back to School Pep Rally Brandi Rawashdeh  
Teacher Luncheon Brandi Rawashdeh  
Staff Appreciation Brandi Rawashdeh  
Teacher Appreciation Brandi Rawashdeh  
Room Parent Coordinator Lisa Pallis  
Bake Sales Brandi Rawashdeh

### **Programs**

Adventures in Art Julie Strother  
Magic of Music Bonnie Nakamoto  
Assemblies/Field Trips Kathy Patterson  
Librarian/Book Fairs Tiffany Mickley  
PTA Art Reflections *Maja Radmilovich*  
Family Movie Night Tiffany Mickley  
Chorus *Monica Mithcell*

### **Health & Welfare**

Bike Rodeo Amber Boich  
Blue Ribbon Week Maureen Trealese  
Disaster Preparedness Amber Boich  
Earth Week Kate Oh  
Relay for Life Kelly Calhoun  
Red Ribbon Week Amber Boich  
Valet Coordinator Maria Mansoor

### **Special Events**

Fall Carnival Tracey LoPiccolo  
Honorary Service Awards Monica Mitchell  
Fifth Grade Reflections *Open*  
PTA Installation 2010 Tracey LoPiccolo  
Talent Show Teacher Committee  
Read Across America Tracey LoPiccolo

**Walteria PTA Calendar of Events (dates & events subject to change\*)**

**September**

- 10 Back to School Pep Rally
- 14 PTA Membership Drive
- 29 Magazine Fundraiser Kick-Off

**October**

- 1 Back to School Night
- 5 – 9 Fire Prevention Week
- 19 PTA Reflections Kick-Off
- 19-23 Red Ribbon Week
- 30 Halloween Parade

**November**

- 6 Fall Carnival
- 13 Heroes' Day

**December**

- 10 Chorus Performance

**February**

- 25 Honorary Service Awards

**March**

- 1 Read Across America
- 12 Bike Rodeo

**April**

- 16 Fun Run
- 19 – 23 Earth Week

**May**

- 3 – 14 STAR Testing
- 17 – 21 Teacher Appreciation & Blue Ribbon Week

**June**

- 10 PTA Installation dinner
- 24 5<sup>th</sup> Grade Reflections Ceremony & Last Day of School

## **Walteria PTA Events and Programs from A to Z**

### **Adventures in Art**

A PTA sponsored program that provides art docents, who are trained by selected artists, to provide uniquely designed hands-on art experiences during the year for Walteria students. This program compliments the district art curriculum.

### **Bike Rodeo**

In the spring students in grades three through five are given an opportunity to participate in this PTA District-Wide event. Each participant takes a written safety test covering the fundamental safety rules on bicycle riding and a timed obstacle course to showcase their bicycling skills including:

- Balancing at slow speed
- Straight-line riding
- Weaving
- Circling
- U-turning
- Stopping on the spot

Students wishing to participate in the Bicycle Rodeo must have a permission slip, bicycle with a lock, and helmet. The Walteria PTA, Torrance Fire Department, and Torrance Police Department sponsor our Bicycle Rodeo and it is organized through the Torrance Council of PTA's. Winners from each grade advance to the District Bicycle Rodeo. Another fun event fully funded and sponsored by the Walteria PTA.

### **Blue Ribbon & Local Heroes' Week**

Once a year we take time to show our appreciation and support to all of the Police Officers and local heroes who serve in our community. Week-long events include activities for the students and a thank you breakfast in honor of all Torrance Police and relatives. The weeklong activities and breakfast are fully funded by the Walteria PTA.

### **Book Fair**

Each year the PTA promotes our school library by sponsoring two book fairs; one in the fall and the second in the spring where students and parents have an opportunity to buy carefully selected, quality books at affordable prices. Working with "Scholastic Books", the library crew and volunteers turn our library into a Book Maze worth seeing and shopping! Students have an opportunity to visit the Book Fair with their classrooms to preview books for purchase. We'll also have a Classroom Wish List section if you are interested in donating pre-selected books to your child's classroom library. Our school's library is funded primarily by the PTA and parent support of these book fairs.

### **Chorus**

Chorus is available for third through fifth grade students and is lead by one of our wonderful PTA volunteers. The chorus meets after school on Wednesday at 2:27 p.m. (day of the week subject to change) and typically culminates with a performance or two. This program is sponsored and funded by the Walteria PTA.

### **Communication—Wednesday Envelope**

In order to effectively communicate with all parents, each Wednesday through October 14, 2009, your child will bring home his/her **Wednesday envelope**. After October 14, 2009, the **Wednesday envelope** will be available on line at [www.walteriaelementary.org](http://www.walteriaelementary.org). A few packets will be available in the office or you can use a Torrance public library to access the information on line if you do not have Internet access. Please be sure to check the weekly updates for important information regarding school news, programs & schedules.

### **Disaster Preparedness and Safety**

The PTA sponsors emergency preparedness by maintaining, replenishing and restoring emergency equipment and supplies to help the school and students in the event of an earthquake or other emergency. Our goal is to provide temporary care and shelter for each child in the event of a disaster. Each year we complete a thorough audit and inventory of all classroom emergency supplies as well as restocking and upgrading each classroom's supplies throughout the year. All classroom supplies are funded and provided by the Walteria PTA.

The school staff conducts emergency drills regularly, and with the PTA's help, your children will know what to do should a real emergency occur. In addition, the Torrance Police Dept. has assigned a ham radio operator who will come to school and provide the means to maintain communications with key agencies, such as police and fire departments.

### **Earth Week**

In April, people across the country and around the world observe Earth Day, as a day dedicated to the environment. In 1990, the National PTA, recognizing how important the environment is to the health and welfare of children, chose to observe one week in April, usually the week that Earth Day falls closest to, as "Earth Week".

Join this year's Earth Week Chairs who will be planning a week of events for our students. The PTA's goal is to educate Walteria's students of the importance of our precious planet's resources. Another weeklong event fully funded and provided by the Walteria PTA.

### **Fall Carnival**

Every year we have an annual Fall Carnival. This is not a fundraiser, but simply a fun event for families and students to enjoy provided by the PTA. It is only possible because of the help and cooperation of the parents, staff, and all of our wonderful Walteria volunteers. Everyone chips in and everyone has fun! Another fun filled event fully funded and provided by the Walteria PTA.

### **Family Night Events**

Our PTA sponsors and coordinates family night events throughout the year. We have Family dinner nights out, Family Movie Night, and much, much more. We hope to see you at them! Check your Wednesday information or the Newsletter for scheduled Family Night Events.

### **Field Trips**

Field trips enable teachers to enhance the curriculum in ways impossible to achieve in the classroom alone. The Walteria PTA fully funds and sponsors all school field trips. Each grade level typically attends one field trip per year. In addition to funding the field trips, the PTA also fully funds the transportation costs for all students to attend their field trips safely. Teachers, the principal, and the PTA select field trips destinations.

### **Fifth Grade Reflections Ceremony**

At the end of the school year, fifth grade students participate in a culmination ceremony with their parents and teachers. Selected students share essays reflecting on their elementary years, and all 5th grade students are also individually recognized at this ceremony. In addition, academic and citizenship Honor Roll awards are received along with Perfect Attendance Awards and a special Principal's Award. This traditional ceremony takes place on the last day of the school year and is fully funded by the Walteria PTA.

### **Fundraisers**

Our PTA holds a variety of fundraising activities throughout the year to support and fund PTA sponsored programs, events and materials. The fundraising programs vary from year to year. All fundraisers enable the PTA to bring the many wonderful programs and activities listed in this handbook to all of our students.

### **Fun Run**

Every spring the PTA sponsors an annual Fun Run. This is a jog-a-thon type event to promote health and welfare and a general love of exercise for our students while at the same time raising necessary funds to provide all of the wonderful PTA programs and events for our wildcats.

### **Honorary Service Awards and Founders Day Celebration**

Each year our PTA honors outstanding local citizens with our Honorary Service Award. Recipients are individuals who have given many hours of

their time serving our school and community. Nominations may be submitted in writing to the Honorary Service Committee in care of the school office. Awards are presented at our February Association Meeting. This program is fully sponsored and funded by the Waleria PTA.

### **Legislation**

Our Legislation Committee members follow and study various legislation at the local, state, and national level that affect our children and schools. The information they gather is shared with parents and community members throughout the year. Please contact us if you are interested in this committee.

### **Library**

Our School Library is funded by the PTA and staffed by very caring volunteers. It is open to all students during their regularly scheduled class time (currently once a week). Parent permission is required for students to "check-out" books. The library encourages good reading habits and provides students with an opportunity to select books of their choice. Students also gain the experience of being responsible for "checking-out" and returning books on time.

### **Magic of Music**

The Magic of Music is a program that was created by a Waleria parent in 1999-2000. It is designed to expose students to the wonder of music from past to present. Similar to "Adventures in Art" in structure, this program depends on volunteers to bring the creative spirit and curiosity of music to the classroom. No musical experience is necessary as all training and materials are provided. The Magic of Music program is sponsored and funded by the Waleria PTA.

### **Membership**

All parents, students, families, teachers, and community members are invited and encouraged to join and support our PTA. Funds collected through membership support the National and California PTAs and their efforts on behalf of our children, including parent education, resource and training materials for parents and PTA members, and legislative support on educational issues affecting our children. We have an annual PTA Membership Drive at the beginning of each school year, but you can join the PTA any time throughout the school year. Only PTA members are allowed to vote at Association meetings. PTA members can be parents, students, grandparents, siblings, aunts, uncles, etc. Contributions are greatly appreciated and will help support all of our PTA sponsored programs and events.

### **Multi-Cultural Day**

Every other year we celebrate the diverse cultures that are brought together in our WALTERIA family. The day's events often include activities for the children and entertainment from a variety of cultures. This is another fun-filled event sponsored by the WALTERIA PTA.

### **National PTA Reflections Program**

The National PTA believes all children deserve a quality arts education and encourages students to pursue artistic expression through participation in its annual arts Reflections Program. Started in 1969 by then Colorado PTA President, Mary Lou Anderson, the program offers students the opportunity to create works of art for fun and recognition. When children express themselves through words, pictures, music, photography and other art forms, they grow intellectually. Students in preschool through grade 12 are encouraged to create and submit works of art in four areas:

- Literature,
- Musical Composition,
- Photography,
- Visual Arts (which includes art forms such as drawing, painting, print making and collage).

The program is judged at each level of the PTA: unit (WALTERIA Elementary PTA - local), council (Torrance Council of PTA's), district (33rd), state (California State PTA) and national (National PTA).

Parents, we encourage you to support your children to participate in this cultural arts program. As with any student activity, parent involvement is important; however, student artists need to create their own works. Children must make their own decisions; they not only learn about the arts, more importantly, they learn about themselves. This is another educational enrichment program fully funded and sponsored by the WALTERIA PTA.

For more information visit the California State PTA

Website: <http://www.capta.org/sections/programs/reflections.cfm>

### **Newsletter**

Our PTA Newsletter is titled "**Pawprints**". Each month it is filled with information regarding our school and your child's education, important dates, PTA events, and activities. Watch for it each month on Wednesdays when we disseminate information.

The Newsletter is published approximately nine times during the school year. It will be distributed to students on the last Wednesday of the month, and the deadline for all submissions is one week prior to the last Wednesday of the month.

Submissions for the newsletter are welcome from any PTA member, or faculty/staff member regarding items of general interest to the WALTERIA community. You can e-mail articles to [news@walteriaelementary.org](mailto:news@walteriaelementary.org)

All newsletter communications provided to you are sponsored and paid for by the WALTERIA PTA.

### **Programs and Assemblies**

Each year the PTA provides funds for many assemblies and family programs at WALTERIA. These assemblies enrich and broaden our children's educational experiences and enhance their awareness of the world around them. The WALTERIA PTA fully funds and sponsors all school assemblies. Teachers, the principal, and the PTA select assemblies that are held throughout the year in the cafeteria for each individual grade level, in addition to several school-wide assemblies. Two of our most popular assemblies are the 4th grade "Walk through California" and the 5th grade "Walk through the American Revolution" which are extensions of their Social Studies curriculum.

### **Red Ribbon Week**

In the fall, Red Ribbon Week is dedicated to helping our children become more aware of the dangers of drugs. The Red Ribbon Campaign began in 1986 to honor the death of Enrique Camarena, a Drug Enforcement Agent who was killed by drug traffickers. The young people of his hometown began wearing Red Ribbons in honor of their fallen hero. The campaign went nationwide in 1987 and the name was changed to Red Ribbon Week Celebration in 1989. Today, the simple piece of Red Ribbon is the symbol for drug prevention across the nation.

National Red Ribbon Week is sponsored by the PTA and the National Family Partnership and is an opportunity to send a consistent "No Drugs" message to children and youth. The goal of this campaign is to present a unified and visible commitment to the creation of a drug-free school, community and country.

During Red Ribbon Week, schools across the nation celebrate to show a unified and visible commitment to a "Drug-Free America." This event promotes a drug-free lifestyle with activities for students and includes mottos such as: "Say No to Drugs" and "Hugs Not Drugs". This week-long program and event is fully funded and sponsored by the WALTERIA PTA.

### **Room Parent Representatives**

Our Room Parent Representatives help coordinate activities with the classroom teachers and give our teachers much needed support. They act as a liaison between the teacher and the PTA and other classroom parents. They schedule parent volunteers to help, as needed, with PTA and classroom events. They are an extension of the PTA to each and every classroom. **All Room Parents must complete a volunteer application/agreement form.**

Remember, anyone working with our students **MUST** have a current negative tuberculosis (TB) screening on file with the school as well as their Driver's License number submitted to the office for verification through the registry of sex offenders. **Under no circumstances will a parent or person be allowed to volunteer if his/her name appears on the Megan's Law Website.** Each and every volunteer **MUST** always sign in and check in at the school office.

### **Scholarship Awards for Walteria Alumni**

Annually our PTA grants scholarship money to high school seniors in the City of Torrance who have attended Walteria Elementary. High school counselors collect applications at year-end, which are evaluated by our PTA Scholarship Committee who select our recipients. These scholarships are awarded at a Monday "Flag Assembly" so that our current students can participate in honoring the recipients. The Walteria PTA funds these scholarships.

### **School Enrichment**

To help offset in a small way the many educational budget cuts we see each year, our PTA budgets for a small amount to be made available to each classroom for various supplies, as well as instructional material for each classroom.

Annually the PTA budgets for specific educational items such as the 3rd through 4th grade student planners used to encourage student assignment planning and organization. We also purchase PE equipment every year to replace old and or damaged items. In addition the PTA provides financial support to purchase computer lab supplies and science lab supplies and materials.

### **Talent Show**

Every other year we have a fabulous Talent Show that showcases our extremely talented wildcat students. Auditions are held and judged by our Walteria teachers. Students perform everything from singing and dancing routines, to beautiful classical pieces played on a variety of musical instruments, skits and poetry reading. Be sure to watch for audition invitations and don't miss the show! Another full filled PTA sponsored event.

### **Teacher & Staff Appreciation**

We are very fortunate at Walteria to have such a wonderful faculty and staff. To show our appreciation, we take time throughout the year to honor and thank these professionals through events such as:

- "Back to School" lunch for the teachers
- "Teacher Appreciation Week"
- "Secretary Appreciation Day"
- "Nurses Appreciation Day"
- "Administrator Appreciation Day"
- "Staff Appreciation Luncheon"

These appreciation days and weeklong appreciation events are fully funded and sponsored by the Walteria PTA.

It is only through parent volunteers that we are able to honor and thank our teachers and staff properly. Please contact our Hospitality Chair if you would like to volunteer to help.

### **Volunteering is a great reward**

All volunteers who participate in school or classroom activities **MUST** complete a **Volunteer Application form**, provide certification of a **current negative TB-skin test** to the school office and submit a **copy of their Driver's License** for verification through the registry of sex offenders. **Under no circumstances will a parent or person be allowed to volunteer if his/her name appears on the Megan's Law Website.** Each and every volunteer **MUST** always sign in and check in at the school office.

Once cleared by the district, volunteers may work in the classroom for the current school year. Included in your PTA membership, PTA provides general liability insurance for parents during volunteer hours.

Thank you to all of our volunteers for your support and please remember to help us by:

- Signing in and out in the office.
- Wearing a volunteer badge.
- Reporting to your classroom.
- Refraining from using cell phones in classrooms or school office areas.
- Participating in emergency drills that occur while you are on campus.
- Refrain from bringing younger siblings when volunteering during school hours.

***NOTE: Adults are NOT allowed to use student restrooms. Please use the facilities located in the office.***

### **Walteria PTA Volunteer Code of Ethics**

As a volunteer I realize that I am subject to a code of ethics similar to that which binds that professional in the field in which I volunteer. Like them, I assume certain responsibilities and I expect to account for what I do in terms of what I am expected to do.

- **Confidentiality**  
The volunteer is a member of the professional team. A volunteer will protect a students' right to privacy. The volunteer should not discuss the student, his/her school work, test scores, report cards, or other private information.
- **Dependability/Punctuality**  
The time that a teacher has for a student is very limited. Effective use of every minute is necessary if students are to receive the education to which they are entitled. A volunteer shall be responsible for his/her scheduled times. Volunteers are expected to inform the teacher or the school office if unable to meet specific responsibilities, or to be in when expected.
- **Respect**  
A volunteer must respect the school and school personnel. Volunteers must also show respect to the students whom they are serving.
- **Objectivity**  
A volunteer must not allow his/her personal feelings to affect his/her work in the school setting. A volunteer's first priority is to the students they are serving.
- **Impartiality**  
A volunteer shall favor no one side or party more than another in all school situations.
- **Appearance**  
A volunteer shall dress appropriately, always remembering that he/she is setting an example for the students at Walteria.
- **Discipline**  
Volunteers shall not administer or be responsible for discipline of students in any way.

### **Walteria Spirit Wear**

Walteria T-shirts and sweatshirts are sold at the beginning of each school year to promote school spirit. Students are encouraged to show their school spirit by wearing their school shirts on Mondays (Spirit Days). It is also encouraged to have students wear their T-shirts and sweatshirts on field trips to show Walteria pride. The sale of T-shirts and sweatshirts is a service provided to our students and families by the PTA and is not a fundraiser. Flyers and order forms are sent home at the beginning of the school year.

### **Website: [www.walteriaelementary.org](http://www.walteriaelementary.org)**

Our PTA sponsored website is designed and maintained by volunteers to provide important information at the tip of your fingers and at the click of a button. Need answers? Go online!

- What's for lunch?
- How can I get involved?
- Who are our teachers?
- When is the next PTA or School event?
- When is Spring Break?
- When is the next PTA meeting?
- And more!

### **Wildcat Pep Rally**

The annual "Wildcat Pep Rally" (formerly known as Kindergarten Tea) is held on the first day of school to welcome all new Walteria Families. Take a walk through Walteria's PTA history and check out our past programs and events. Meet the PTA Board and Walteria Principal while you enjoy a bite from our continental style breakfast spread. This is the perfect opportunity to learn more about the Walteria PTA and how to get involved at Walteria. Pep Rally begins at 9am and ends at 10am.

### **Yearbook**

Our PTA publishes a student Yearbook at the end of each school year. The Yearbook includes pictures of special events throughout the year and is put together by parent volunteers. In addition to events and activities, each student and staff member is pictured in the Yearbook.

A yearbook committee is comprised of parent volunteers representing each classroom. If you'd like to be a yearbook representative in your classroom, inquire today! We welcome any photos taken at student activities and ask that you submit them to the Yearbook Editor in care of the school office. The school yearbook is sponsored by the Walteria PTA.

## Daily Bell Schedule

### Kindergarten & Preppy

|               |                   |
|---------------|-------------------|
| 8:35am        | Playground opens  |
| 8:59am        | Class Begins      |
| 10:30-10:45am | Morning Recess    |
| 11:55-12:40pm | Lunch             |
| 1:30-1:40pm   | Afternoon Recess  |
| 1:59pm        | Class Dismissal** |

*\*\*Please pick your child up at the gate designated by your child's kindergarten teacher*

### First Grade

|               |                  |
|---------------|------------------|
| 8:35am        | Playground opens |
| 8:59am        | Class Begins     |
| 10:30-10:45am | Morning Recess   |
| 11:55-12:40pm | Lunch            |
| 2:10-2:20pm   | Afternoon Recess |
| 3:12pm        | Class Dismissal  |

### Second & Third Grade

|               |                              |
|---------------|------------------------------|
| 8:35am        | Playground opens             |
| 8:59am        | Class Begins                 |
| 10:30-10:45am | Morning Recess               |
| 12:15-1:00pm  | Lunch                        |
| 2:10-2:20pm   | Afternoon Recess - 2nd grade |
| 3:12pm        | Class Dismissal              |

### Fourth & Fifth Grade

|               |                  |
|---------------|------------------|
| 8:35am        | Playground opens |
| 8:50am        | Class Begins     |
| 10:30-10:45am | Morning Recess   |
| 12:30-1:15pm  | Lunch            |
| 3:12pm        | Class Dismissal  |

### \*\*\*\*Every Wednesday

2:27pm

"Early Out" dismissal for PLC

### \*\*\*\*Every Friday

2:50-3:10pm

WOW Recess/Conflict Resolution

### Walteria Elementary School Staff

|                          |                       |
|--------------------------|-----------------------|
| Principal                | Bobbie Wynhoff        |
| Secretary                | Kathy Bowman          |
| Office Assistant         | Karen Satow           |
| Counselor                | Christina Morse       |
| Speech Therapist         | Open                  |
|                          | Open                  |
| Health Clerk             | Kirbie Baldwin (AM)   |
|                          | Carole Whitehead (PM) |
| Head Custodian           | Chuck Schockency      |
| Vocal/Instrumental Music | Amy Wolff             |

### Walteria Elementary Teacher Directory

| <b>Teacher</b> | <b>Grade</b>                     | <b>Room</b> |
|----------------|----------------------------------|-------------|
| Radeski        | Preppy                           | PK6         |
| Balderas, G    | Kdgn                             | K1          |
| Gloyne         | Kdgn                             | K2          |
| McCaw          | Kdgn                             | K3          |
| Buchalla       | Kdgn                             | K4          |
| Balderas, J    | Kdgn/1 <sup>st</sup>             | 16          |
| Panagetopulos  | 1 <sup>st</sup>                  | 1           |
| Wix            | 1 <sup>st</sup>                  | 3           |
| Watterson      | 1 <sup>st</sup>                  | 10          |
| Kajima         | 1 <sup>st</sup>                  | 11          |
| Katzer         | 2 <sup>nd</sup>                  | 2           |
| Calhoun        | 2 <sup>nd</sup>                  | 4           |
| Oh             | 2 <sup>nd</sup>                  | 5           |
| Drozda         | 2 <sup>nd</sup>                  | 24          |
| Lulejian       | 2 <sup>nd</sup> /3 <sup>rd</sup> | 8           |
| Bravo          | 3 <sup>rd</sup>                  | 7           |
| Moore          | 3 <sup>rd</sup>                  | 25          |
| Grock          | 3 <sup>rd</sup>                  | 26          |
| Walden         | 3 <sup>rd</sup> /4 <sup>th</sup> | 20          |
| Kotoff         | 4 <sup>th</sup>                  | 12          |
| Killeen        | 4 <sup>th</sup>                  | 23          |
| Halili         | 4 <sup>th</sup>                  | 13          |
| Masi           | 5 <sup>th</sup>                  | 14          |
| Ruth           | 5 <sup>th</sup>                  | 19          |
| Pinnella       | 5 <sup>th</sup>                  | 21          |
| Gaunt/Campbell | Multi Grade                      | 28/29       |

## School Policies & Procedures from A to Z

### Accidents

Accidents that occur at school must be reported immediately to the adult in charge. School Personnel may administer first aid. In case of serious injury, parents will be contacted. Parents may consider signing a "permission-for-treatment" card at a local hospital emergency department and have the name of that hospital put on your green emergency card in the office. This can be invaluable if we are unable to reach the parent in the event of an emergency. Individual student insurance is available on a voluntary basis through the California Interscholastic Federations. Forms are available in the office.

### Alley Way

Students are prohibited from using the alleyway. Students must use surface streets. Parents are directed **NOT** to use staff parking lot for drop off or pick up.

### Arrival & Supervision

Students arriving at school after the bell rings are considered tardy and must report to the office.

- Supervision of students begins at **8:30am**
- Do **NOT** drop students off at school prior to 8:30am

### Attendance

Please make every effort to help your child attend school regularly. Regular school attendance is an integral part of school success. State Law requires parents to send students to school regularly and on time. State statutes also obligate schools to monitor absences of long duration as well as excessive absences and/or tardies.

**Students who are absent more than six times in one quarter will receive a SARB (School Attendance and Review Board) letter from our school office.** A copy of this letter will also be sent to the office of Child Welfare and Attendance in the Torrance Unified School District. Excessive absences may be grounds for a meeting with the principal and/or district office representatives.

**Perfect Attendance Awards are distributed each trimester to students who have never been tardy or absent.**

However, there may be times when your child will be absent due to illness, appointments or unforeseen events. On the day your child returns to school after an absence, please provide a note, signed by a parent, stating the reason for the absence. This note should be given to

your child's teacher or the school office. Please include the reason for the absence as well as the date(s). According to state law, we must report the absence as due to illness, medical appointment, bereavement or personal reasons. Thank you for your help.

### **Bicycles and Scooters**




Students are encouraged **NOT** to ride bicycles or scooters to school for safety reasons. If they do ride a bicycle or scooter to school, proper locks **MUST** be used. **Remember IT IS THE LAW that all children under the age of 18 MUST wear safety helmets.** If your child rides a bike or scooter to school and does not have a helmet, he/she will not be allowed to ride it home. Also, per city ordinance, skateboards are **NOT** permitted on any TUSD schoolyards during school hours.

### **Bus Safety**

The law requires that **ALL** traffic (going in both directions) must **STOP** when a school bus has its red lights flashing. Motorists will be cited and fined for failure to stop. Thank you for your assistance with bus safety.

### **Birthday Celebrations**

If you wish to celebrate your child's birthday at school, please refer to the classroom birthday celebration policy that your child's teacher has shared with you. Please note that **STATE LAW PROHIBITS THE SCHOOL FROM SERVING HOMEMADE FOODS.** Also, in accordance with the district's Wellness Policy, we would like to suggest that in lieu of a food celebration, you consider celebrating your child's birthday at school by donating a book to the school library. We hope this will be a special way to honor your child's birthday, as well as an opportunity for your child to share in building a lasting legacy of literacy at WALTERIA Elementary School. Birthday book donations may be made in one of the following ways:

-  Make a monetary donation to the school library in your child's name – a book will be donated in your child's honor.
-  Visit the school library and choose a book from a list of selected titles.
-  Purchase a book and donate it to your child's classroom library. Please consult with your child's teacher for a list of suggested books.

### **Cafeteria Lunches**

Monthly Menus will now be available online only (via the WALTERIA website) or you may pick up a copy in the school office. The cost of lunch is \$3.00. Applications for free or reduced price meals may be submitted to the school office for processing. **Please be aware that WALTERIA Elementary School is unable to loan students money for**

**lunch or give students lunch on credit.** At Walteria, in addition to the daily lunch menu item, fresh fruit and a salad bar are offered daily and are included in the cost of a tray lunch. Lunch trays are recycled through the district.

**Cafeteria Lunch Payment – Debit Card**

Every student has a lunch debt card with their picture and classroom information on it whether they use it or not. Students may use an automated card system for lunch payment. The card works like a debit card. However, it can only be used once per meal, per day. Parents make a payment toward their child’s lunch account and the child may use it each day to purchase lunch. It is suggested that parents send in money in advance. Parents are notified when their child’s balance is low and/or negative.

**Disaster Preparedness Kits**

Personal survival kits should be sent to school with each child in case of an emergency. **The PTA offers pre-packaged earthquake kits for purchase** or you may choose to put your own together. Please use a plastic zipper storage bag, labeled in bold letters with your child’s name and classroom number. After filling the bag, secure tightly with tape. Following is a list of suggested items:

- |                            |                                 |
|----------------------------|---------------------------------|
| Small Towel                | Sweatshirt                      |
| Travel six pack of Kleenex | Small canned fruit or vegetable |
| Small pack of hand wipes   | Two small cans of juice         |
| Plastic spoon              | Vacuum sealed snack item        |

**Discipline**

**Students are expected to follow our 5 school rules & 8 conflict strategies as part of Walteria’s Schoolwide Discipline plan.**

**5 School Rules:**

1. Treat children, adults, and school property with respect.
2. Keep hands, feet and objects to yourself.
3. Use safe behavior and use school equipment properly.
4. Use only appropriate school language.
5. Follow school game rules.

**8 Conflict Strategies:**

- |                          |                 |
|--------------------------|-----------------|
| 1. Talk it over – Listen | 5. Take Turns   |
| 2. Walk away             | 6. Share        |
| 3. Say, “I’m sorry”      | 7. Ignore it    |
| 4. Do something else     | 8. Ask for help |

Positive behavior is recognized and encouraged through a system of classroom and school rewards. There is also a school and district established system of consequences that could result in detention, suspension or expulsion depending on the severity of the infraction.

### **California State Education Code Updates**

In addition, there are two recent state codes for parents/guardians to note:

- California Code of Regulations, Title 5 Section 4622  
Requires pupils to conform to school regulations; obey all directions; be diligent in study and respectful to teachers and others in authority; and refrain from the use of profane and vulgar language.
- California Education Code Section 44807  
Every teacher in the public schools shall hold pupils to a strict account of their conduct on the way to and from school, on the playground and/or during recess.
- Damages or Loss of School Property  
Please help us protect our school from unnecessary vandalism by reporting any suspicious activity to the Torrance Police at 310-328-3456.
- Education Code, Section 10606:  
“Any pupil who willfully cuts, defaces or otherwise injures in any way any property, real or personal, belonging to the school district is liable for all damages so caused by the pupil.”

### **Dismissal Policy**

Your child's safety is our number one priority! Teachers will safely guide students to dismissal gates & areas. Please follow these guidelines for picking up your child from school:

#### **Walk to pick up your child after school:**

- Meet your child at the grassy area in front of school.
- **DO NOT WAIT IN FRONT OF OFFICE OR BEYOND OFFICE** – Observe signs by office.
- **DO NOT** wait in hallways, in front of classrooms, or at lunch tables.

#### **Drive to pick up your child after school using the valet system:**

- Drive up to the last gate (valet gate) or fall in line—do not block alley or crosswalk.
- Teacher/parent will call out your families **valet number** that you have posted in the front window of your vehicle, as your car gets to the front of the line closest to the gate.
- **DO NOT** get out of your vehicle.

- **DO NOT** call your child out of the gate early. Please wait for the teacher/parent on duty.

### **District Wellness Policy**

The Torrance Unified School District recently adopted a Wellness Policy in accordance with the requirements of the California Department of Education and No Child Left Behind. The District is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity under a coordinated School Health Program. Our Wellness Policy can be found on the District website at [www.tusd.org](http://www.tusd.org).

For a complete list of Walteria's Wellness Plan and Goals visit our website **[www.walteriaelementary.org](http://www.walteriaelementary.org)**.

### **Dress Code**

Students are expected to wear appropriate school attire. **Any clothing item that is unsafe, unhealthy, or disruptive to the educational process is unacceptable.** Your support of our dress code policy is most appreciated.

Administrative Code, Title 5, Section 302 regarding student hygiene:

"A pupil who goes to school without proper attention having been given to personal cleanliness or neatness of dress, may be sent home to be properly prepared for school, or shall be required to prepare himself or herself for the school room before entering."

Parents should encourage appropriate footwear. Tennis shoes are the preferred choice. Sandals, open-toed shoes, or backless shoes should not be worn. Hats should not be worn in the classroom, but may be worn on the playground.

The following articles of clothing are prohibited: (***this includes field trips and special event ceremonies such as the 5<sup>th</sup> Grade Reflections Ceremony***)

#### **MALES**

Baggy pants or shorts  
Sagging pants or shorts  
Undergarments visible

#### **FEMALES**

Halter tops or tank tops  
Spaghetti strap or strapless tops  
Skirts and shorts above mid thigh  
Open toed shoes or heels  
Undergarments visible

### **Drop-Off and Pick-Up**

If you drive your child to school please use the designated drop-off zone directly in front of the school. You **MAY NOT** park in this zone during the hours of 8:00am to 9:15am and 2:00-3:30 pm for any reason. The PTA, along with the Torrance Police Department, has designed a system that will be safer for our children and stress reducing for us. **DO NOT DROP OFF OR PICK UP IN STAFF PARKING LOT OR ALLEY.**

### **Flag Assembly**

At the beginning of each week, on Monday morning, a brief, school wide assembly is held in the quad area outside the cafeteria. Student council officers lead the Pledge of Allegiance and the national anthem. Students are also chosen by teachers and the principal to receive recognition as **W.O.W. – Walteria Outstanding Wildcat** winners for following the school rules and exemplifying good citizenship. Perfect Attendance awards are also distributed at Flag Assemblies each trimester. PTA announcements and awards are also announced and celebrated.

### **Grading by Trimester**

Progress reports and Trimester report cards are sent home with the students to apprise parents of their child's progress. Students in grades Preppy through 5th grade receive report cards each trimester.

### **Medication**

No medication may be kept in the classroom. It is the student's responsibility to come to the office to take the prescribed medication at the designated time. Our district policy states that if a child requires taking medication at school, he or she may bring only one dose daily and is responsible for taking it. In addition, a parent or guardian may bring a prescribed medication to the school and give it to his/her child directly.

Any change in dosage must be faxed to the health clerk from the doctor's office. According to California State Education Code, the following procedures must be followed with regard to taking medication at school:

1. A written statement from the physician must be obtained stating the method, amount and time which medication is to be taken.
2. A written statement from the parent/ guardian of the student must be obtained granting permission that the physician's orders are carried out.
3. The above procedures include any over the counter medication, including cough drops, Children's Tylenol, cough syrup, toothache medicine, etc.

### **Messages to Students**

Please use discretion when requesting that the office deliver a message to your child. We do not like to interrupt their instructional day. Messages will be delivered at recess or lunch breaks.

### **Messages to Teachers**

You may send a note to your child's teacher via your child or you may call the office and your message will be left in the teacher's mailbox. Please remember the teachers are in class during the day and will return your call during a break, if time allows, or after school hours.

### **Minimum Days**

Kindergarten and Preppy are dismissed at 1:59pm. First through Fifth Grade are dismissed at 2:12pm on minimum days. First through Fifth Grades are dismissed at 2:27pm every Wednesday except during the two conference weeks, which are minimum days.

### **Off Campus Passes for Appointments**

If you wish to have your child excused from campus for reasons other than lunch, a parent signed request should be taken to the office on the morning of the appointment. Please specify the time your child is to be dismissed and who will be picking your child up.

### **Phone Access for Students**

Walteria will allow your child to use the phone only with teacher permission and/or a valid reason for the phone call. However, play dates and the forgetting of non-essential school items are not considered urgent.

### **Parent Conferences**

Individual parent-teacher conferences are held twice a year to discuss the progress of all children. An invitation for an appointment will be sent home with your child. A minimum day schedule will be followed during conference weeks.

### **Parking**

**PLEASE DO NOT PARK IN THE FACULTY PARKING LOT!**  
**DO NOT use the Parking Lot for student drop off or pick up.**

For our children's safety and faculty convenience, please park only in the areas not designated as a loading zone.

### **Sexual Harassment Policy**

Walteria Elementary School is committed to an educational environment in which all students are treated with respect and dignity. Each student

has the right to learn in an environment that promotes equal educational opportunity, and is free from discriminatory practices. *The Title 1X Coordinator (Administrator- Special Services) for the Torrance Unified School District is: Dr. Laurie Love, Assistant Supervisor, (310) 972-6500, 2335 Plaza Del Amo, Torrance, CA 90509*

### **Science Fair**

Walteria's annual Science Fair allows students to show off their knowledge of science through a wide variety of science experiments. Entries are judged and all participants are awarded certificates of participation. First place winners are selected to represent Walteria at the Torrance Unified School District's Science Fair. Science Fair projects are judged on:

- Use of the scientific method
- Originality
- Presentation
- Participation in creating the display
- Understanding of the project's underlying concepts

### **Student Council**

Under the guidance of 5<sup>th</sup> grade teachers and our school staff, Walteria's 5th grade Student Council officers, elected by their peers, participate in coordinating school wide special events such as Spirit Days, Flag Assemblies, and charitable fundraising efforts. Student Council officers also have an opportunity to serve as P.A.A.W. – Playground Assistants at Walteria on the kindergarten playground, modeling positive conflict resolution strategies for kindergarten students and adherence to school rules.

### **Tardy Policy**

Tardy students need to report to the office to sign our school "Tardy Log" and receive a tardy pass before reporting to class. State Law requires parents to send students to school regularly and on time. State statutes also obligate the school to monitor absences of long duration as well as excessive absences and/or tardies.

**Students who are tardy more than six times in one quarter will receive a SARB (School Attendance and Review Board) letter from our school office.** A copy of this letter will also be sent to the office of Child Welfare and Attendance in the Torrance Unified School District. Excessive tardies may be grounds for a meeting with the principal and/or district office representatives.

**Perfect Attendance Awards are distributed each trimester to students who have never been tardy or absent.**

### **Transportation, Buses & Valet**

TUSD no longer provides bus transportation to general education students. However, we do have some students who take the bus. Please do not block or entice the Bus Zone.

- The area in front of the school from the alley to the bus zone will be coned off. You will only be able to enter this area from the intersection of Newton and Madison.
- Enter the coned area, pulling **as far forward as possible** before stopping. Have your child/children exit the car from the curbside; **YOU MUST STAY IN THE CAR**. Valet volunteers will assist your child if necessary.
- Once your child/children have safely exited the vehicle, please proceed forward out of the coned area. Look to the Valet volunteer and/or crossing guard before proceeding.
- **If you must get out of your car**, this system will not work for you. Please park around the corner and walk your child to the schoolyard.
- **BE CONSIDERATE OF OUR SCHOOL'S NEIGHBOR.** **DO NOT** stop in any driveways, red zones or cross walks, **you WILL be ticketed!**

### **Visitors on Campus**

To protect the welfare and security of the students and staff, TUSD requires that individuals having legitimate and relevant school business, who wish to enter or remain on school campus, must first obtain permission from the office.

Visitors are required to check in at the office before entering school grounds or classrooms. Visitors must wear a visitor's badge, which can be picked up at the office. The PTA offers Volunteer Photo ID badges for those who expect to be on campus frequently. If you would like to obtain a Photo ID badge, the PTA will be sending out information on the date and time you can pick one up.

Remember, that even with a volunteer badge, you **MUST** sign in at the office.

School age friends or relatives are not allowed on campus during school hours. Law prohibits loitering in or nearby a public school. This includes older friends waiting off campus for school to be dismissed.

## **Additional Non-PTA Volunteer Organizations at Waltheria**

|  |   |
|--|---|
| Waltheria Academic Alliance (WAA)          | <i>Heidi Steiner</i><br>310-530-3002    |
| Waltheria Academic Alliance SCRIP          | <i>Janice Tsuneishi</i><br>310-486-5951 |
| Cub Scout Pack 240 - Boy Scouts of America | 213-413-4400                            |
| Angeles Girl Scout Council                 | 213-933-4700                            |

Call the school office to inquire about the following:

ELMAC - English Language Multicultural Advisory Committee  
Chinese American Parent Support Group of Torrance  
Japanese Mothers' Club

### **Non-School Sponsored Programs**

|                                |          |
|--------------------------------|----------|
| YWCA                           | 320-2255 |
| YMCA (South Bay Family Branch) | 325-5885 |
| Torrance Adult School          | 533-4454 |
| SCROC                          | 320-6700 |
| Torrance Parks and Recreation  | 618-2930 |

### **School Site Council Members 2009-10**

School Site Council is an elected body that oversees the spending of categorical school funds.

|                           |                      |
|---------------------------|----------------------|
| Principal, Bobbie Wynhoff | Parent, Carol Fisher |
| Teacher, Mary Moore       | Parent, Debbie Wearn |
| Teacher, OPEN             | Parent, OPEN         |
| Teacher, OPEN             | Parent, OPEN         |
| Alternate, OPEN           | Parent, OPEN         |
| Classified Staff, OPEN    |                      |

## Legislative and School Board Contacts

### **Torrance Unified School District Board of Education**

Administrative Offices  
2335 Plaza Del Amo  
Torrance, CA 90509  
310-533-4200

### School District Administration

|                                    |                    |
|------------------------------------|--------------------|
| Superintendent                     | Dr. George Mannon  |
| Deputy Superintendent              | Dr. Donald Stabler |
| Senior Director, Secondary School  | Dr. Tim Stowe      |
| Senior Director, Elementary School | Dr. E. Don Kim     |
| Senior Director - Human Resources  | Dr. Mario Liberati |
| Fiscal Services Officer            | Judy Chai          |

### Board of Education

The Torrance Unified School District Board of Education meets twice monthly. The meetings are open to the public starting at 7:30 p.m. the evening of the meeting. The boardroom is located in the Educational Materials Building at 2336 Plaza del Amo.

|                       |                            |              |
|-----------------------|----------------------------|--------------|
| <b>President</b>      | Albert Y. Muratsuchi, Esq. | 310-326-6901 |
| <b>Vice President</b> | Mark Steffen               | 310-618-9885 |
| <b>Clerk</b>          | Don Lee                    | 310-214-3251 |
| <b>Board Member</b>   | Mrs. Terry Ragins          | 310-408-4482 |
|                       | Dr. Michael Ernst          | 310-243-3761 |

### City of Torrance

3031 Torrance Blvd.  
Torrance, CA 90505  
310-618-2801

**Mayor** Frank Scott [fscotto@TorranceCA.Gov](mailto:fscotto@TorranceCA.Gov)

|                 |              |                 |                 |
|-----------------|--------------|-----------------|-----------------|
| <b>Council</b>  | Gene Barnett | Tom Brewer      | Pat Furey       |
| <b>Members:</b> | Cliff Numark | Susan Rhilinger | Bill Sutherland |

## Elected Officials Representing Torrance

### **Governor**

Arnold Schwarzenegger  
1st Floor State Capitol, Sacramento  
(916) 445-2841

### **State Senator (28<sup>th</sup> District)**

Jenny Oropeza  
State Capitol, Room 5114  
Sacramento, CA 95814  
916-651-4028

### **State Superintendent of Public Education**

Jack O'Connell  
721 Capitol Mall, Sacramento  
Sacramento 95814  
(916) 319-0800

### **Assemblyman (53<sup>rd</sup> District)**

Ted Lieu  
500 Center Street  
El Segundo, CA 90245  
(310) 615-3515

### **United State Senators**

Barbara Boxer  
112 Hart Senate Office Building  
Washington, DC 20510  
(202) 224-3553

Dianne Feinstein  
331 Hart Senate Office Building  
Washington, DC 20510  
(202)224-3841

**Torrance Unified School District**  
**Important Dates to Remember**  
**School Year 2009-2010**

|  |                                     |
|--|-------------------------------------|
| School Starts                                  | Thursday, September 10, 2009        |
| Back-To-School Night                           | Thursday, October 1, 2009           |
| Student Free/Staff Development                 | Monday, October 12, 2009            |
| Election Day                                   | Tuesday, November 3, 2009           |
| End of Quarter (High Schools & Middle Schools) | Friday, November 13, 2009           |
|  |                                     |
| Veteran's Day Holiday                          | Wednesday, November 11, 2009        |
| Thanksgiving Holiday                           | November 25-27, 2009                |
| End of Trimester (Elementary Schools)          | December 4, 2009                    |
| Parent Conferences                             | December 14 - 18, 2009              |
| Winter Break                                   | December 21, 2009 - January 4, 2010 |
| Martin Luther King, Jr. Day Holiday            | Monday, January 18, 2010            |
| Student Free/Staff Development                 | January 29, 2010                    |
| End of Quarter (High Schools & Middle Schools) | January 29, 2010                    |
| Lincoln Day Holiday                            | Monday, February 8, 2010            |
| Washington Day Holiday                         | Monday, February 15, 2010           |
| End of Trimester (Elementary Schools)          | March 12, 2010                      |
| Parent Conferences                             | March 29 – April 2, 2010            |
| End of Quarter (High Schools & Middle Schools) | April 2, 2010                       |
| Spring Break                                   | April 5-9, 2010                     |
| Memorial Day Holiday                           | Monday, May 31, 2010                |
| High School Graduation                         | June 23, 2010                       |
| Middle School Graduation                       | June 24, 2010                       |
| Students' last day                             | June 24, 2010                       |

# **WILDCAT ROAR**

We are the WILDCATS,  
Walteria is where we're at.

We pledge to treat our teachers right,  
and to our friends we'll be polite.

We're here to learn, and do our best,  
We promise to try and pass each test.

Wildcat roar—we say it loud,  
The blue and gold—we say it proud!